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Subject: Website notification

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This is to inform you that all materials to be posted on the University website related to departmental profile, faculty profile, admission related advertisement, news and announcement, tender etc. by Heads of Academic/ Administrative Departments/PI of Projects etc. henceforth should be sent to the undersigned through email at [akc@caluniv.ac.in](mailto:akc@caluniv.ac.in) with a copy to the email [cuwebsite@caluniv.ac.in](mailto:cuwebsite@caluniv.ac.in) at least two days prior to the proposed date of insertion.

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The above communication may please be circulated to all concerned of your Department.

With kind regards  
Asis Chattopadhyay

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