

No- L/653/22/16-17



1 March 2017

Subject - Notice Inviting Tender for Breakfast, Lunch & High Tea

Sealed quotations are invited from experienced caterers in prescribed proforma for supply of Breakfast, Lunch & High Tea for 120 persons as per menu mentioned below for a workshop to be held on 10 and 11 March, 2017 at the Central Library, College Street Campus, Kolkata-700073.

Menu for Breakfast, Lunch & High Tea, 10.3.2017

Breakfast-10.03.2017

Grilled vegetable sandwich	2 pc (200gm)
Mixed vegetable cutlet	1 piece (160gm)
Coffee	1 cup (140 ml)
Mineral water(Bisleri/Bailley/Kinley)	1 bottle (500ml)

Lunch - 10.03.2017

Steamed Rice	200gm
Tava Roti	2 pc (50gm)
Green Salad (comprising of tomato, Cucumber, Onion)	50 gm
Moong Dal (yellow dal)	75gm
Baingan butter fry	1 pc (75gm)
Mixed Vegetable (seasonal) curry	150gm
Fish curry	2 pc (150gm)
Tomato Chatni	100gm
Fry Papad	1 pc (20gm)
Rasgulla	1 pc (Rs. 10)
Ice-cream cup (Kwality Ice-cream)	1pc (90 ml)
Mineral Water (Bisleri/Bailley/Kinley)	1bottle (500ml)

Hi-Tea-10.03.2017

Tea	1 cup (120ml)
Vegetable patties	1pc (160gm)

Menu for Breakfast, Lunch & High Tea, 11.3.2017

Breakfast-11.03.2017

Grilled vegetable sandwich	2 pc (200gm)
Veg. fingers	160gm
Coffee	1 cup (140ml)
Mineral water (Bisleri/Bailley/Kinley)	1 bottle (500ml)

Lunch - 11.03.2017

Steamed Rice	200 gm
Tava Roti	2 pc (50gm)
Green Salad (comprising of tomato, Cucumber, Onion)	50 gm
Sabji Moong Dal	75gm
Vegetable Cutlet	1 pc (100gm)
Mixed Vegetable (seasonal) curry	150gm
Chicken curry	200gm
Tomato Chatni	100 gm
Fry Papad	1 pc (20gm)
Sandesh	1 pc (Rs. 10)
Ice-cream cup (Kwality Ice-cream)	1pc (90ml)
Mineral Water (Bisleri/Bailley/Kinley)	1bottle (500ml)

Hi-Tea-11.03.2017

Tea	1 cup (120ml)
Khasta Kachori	2pc (160gm)

Common items to be kept on the table for use by all.

- Paper Napkin
- Spoon
- Salt and Pepper
- After Mint & Tooth pick

Terms & Conditions

- Rates should be quoted per person per day basis (Breakfast, Lunch and Hi-Tea) inclusive of all taxes.
- Photocopy of Pan Card, Trade License should be sealed with the quotation.
- Actual number that would be required to be served would be informed to the vendor on the evening of the previous day.
- Caterer has to arrange sufficient manpower for serving of Breakfast, Lunch and Hi-Tea to 120 participants at a time.
- All items including vegetables, fish, and chicken should be fresh and well within the expiry dates in case of packaged goods. Good quality of rice

(basmati/chamarmani), good quality of mustered oil/soya oil (ISI branded) for cooking, best quality packaged spice should be used.

- The Caterer will have to make own arrangements for serving, cleaning of cutlery and the dining place before and after lunch.
- **Last date of submission of quotation to the Office of the Central Library, University of Calcutta, 87/1 College Street, Kolkata-700073 is 07/3/2017, Tuesday, up to 2 pm.**
- **The rate should be quoted as per the proforma attached. No other format shall be accepted.**



University Librarian
University of Calcutta

Tender Form

Tender for Breakfast, Lunch & High Tea

- Name of the Tenderer/Firm :
- Name of the owner :
- Address for correspondence :
- Mobile Number :
- Rate per person for Breakfast, Lunch and Hi-Tea for 10.3.2017 (Inclusive of all Taxes):
- Rate per person for Breakfast, Lunch and Hi-Tea for 11.3.2017 (Inclusive of all Taxes):

Last date of submission of quotation to the Office of the Central Library, University of Calcutta, 87/1 College Street, Kolkata-700073 is 07.3.2017, Tuesday, up to 2 pm.

I/we agree to abide by the terms and conditions of the Tender.

(Signature of the Tenderer/ Firm with seal)