



No. : Tender / Canteen / 2016 / 03

Date : 30.06.2016

Sealed applications are invited from reputed caterers / fast food centers (referred to as 'Agency' hereinafter) to run a Canteen for the students and officials at the Rajabazar Science College Campus of the University of Calcutta.

Service in the canteen has to be provided from 10 AM to 8 PM excepting on Sunday and Holidays. However, the University does not assure the number of students and officials who will avail the service of the canteen on a regular basis.

Other Terms and Conditions :

- A.**
- a. The University will provide necessary space for the canteens, supply of electricity and water at free of cost.
 - b. The food items are to be supplied at reduced rates, i.e. at a rate lower than the market rates.**
 - c. The food items are broadly to be served in the following four categories :
 - i. Meals including Vegetarian and Non-Vegetarian Meals
 - ii. Tiffin and snacks
 - iii. Tea, Coffee and soft Cold Drinks.
 - d. List of food etc. items to be supplied along with their prices is to be enclosed with the application.**
- B.**
- a. A 'Menu Chart with rate ' shall have to be displayed inside the canteen.
 - b. The Agency has to provide sufficient number of sitting arrangements inside the canteen.
 - c. The Agency has to arrange for the supply of Gas along with Burners, Stoves and sufficient number of utensils required for smooth functioning of the canteens at its own cost and risk.
- C.**
- a. Any constructional damage during the period of Agreement has to be compensated by the Agency. Further, any repairing of electrical fittings and plumbing material, if required during the period of Agreement , are to be made by the Agency with the prior approval of the University.
 - b. No construction of any type will be allowed inside or outside the canteen premises.
- D.**
- a. The Agency shall neither engage any other party for rendering the services nor outsource the Services for which this notice is issued.

- b. No employee of the Agency shall be allowed to stay in the canteen after one hour from the time of closing of the canteen. However, they will be allowed to enter the canteen premises before one hour from the time of opening of the canteen.
 - c. No person associated with the canteen shall claim to be an employee of the University.
 - d. The persons associated with the canteen should, during the canteen hours carry a 'Photo Identity Card' duly signed by the Authorised representative of the Agency and authenticated by the Competent Authority of the University.
- E. a. The selected Agency (Agencies) has to enter an 'Agreement' for the purpose with the University which will remain valid for one year from the date of signing of the Agreement. Renewal of the Agreement will be at the sole discretion of the University. It can be terminated by serving one month's Notice from either side.
- b. A Security Deposit of Rs. 25,000/- (Rupees Twenty five Thousand) only through Demand Draft drawn in favour of 'University of Calcutta' payable at Kolkata has to be furnished by the Agency at the time of signing the Agreement. The Security Deposit will be refunded if there is no complaint against the Agency after fifteen days from the date of completion of one year as mentioned above /termination of the Agreement.
 - c. Copy of PAN Card, VAT Registration Certificate, up to date Trade License, Food License along with a Statement detailing experience in similar kind of services are also to be enclosed with the Application.

Application completed in all respect with a reference to the number of the Notice on the envelope and addressed to 'The Registrar, University of Calcutta' should reach the office of the Registrar, University of Calcutta, College Street Campus, Kolkata during office hours within seven days from the date of issuance of this Notice.

The University reserves the right to reject any or all of the applications without assigning any reason.

For any further query, Sri Saikat Sanyal, Assistant Registrar, University of Calcutta may be contacted during office hours.

REGISTRAR