



Tender No.

A/11/Eng/18-19

Dated

07-05-2018

University of Calcutta
Office of the University Engineer
87/1 College Street Kolkata-700073

Tender for Disposal of Scrap Materials on As-Is-Where-Is Basis

Sealed tenders are invited for disposal of scrap on **as-is-where-is basis**. The tender should reach the Tender Box of this office latest by **1 p.m. of 16 May, 2018 (Wednesday)**. The Tender Box is available at the office of the Engineer, College Street Campus, 87/1 College Street, Kolkata-700073. The list of scrap materials, old equipment and accessories for disposal on as is where is basis is given below :

Sl. No.	Description of materials	Quantity
1.	Brittle papers and other unused materials	Lot
2.	Broken tube light frame with accessories	Lot
3.	Broken spot, focus & emergency light with accessories	Lot
4.	Broken parts of Iron rack	Lot
5.	Broken wooden iron & glass frame	Lot
6.	Old networking switches & other computer accessories	Lot
7.	Broken iron chairs	16 pcs.
8.	Broken pedestal Fan	14 pcs.
9.	Old cabin Fan	12 pcs.
10.	Window AC (Voltus)	13 pcs.
11.	Copier (Jestetner)	5 pcs.
12.	Old refrigerator (Godrej)	1 pc.
13.	Old non-functional fax machine(Panasonic)	1 pc.
14.	Old non-functional Printer (HP)	3 pcs.
15.	Old broken aquaguard machine	1 pc.
16.	Old Computer Monitor(IBM & Lenovo)	4 pcs.
17.	Old CPU (IBM)	9 pcs.
18.	Old Key Board & Mouse	21 pcs.
19.	Old battery	8 pcs.

The terms and conditions are given below:

Tender shall be accompanied by a DD/ Banker's Cheque of Rs. 20,000 (Twenty thousand) in favour of **University of Calcutta**. For unsuccessful bidders, it shall be refunded. No interest shall be paid on Bid Security.

Tenders will be opened in the 1st Floor office, Dwabangha Building at 3 p.m. on 16 May, 2018 (Wednesday) in presence of such bidders or their authorised representatives, who may like to attend.



1. The scrap is available at the 8th and 10th floor of the Central Library, College Street Campus
2. The entire scrap is to be disposed off on **as-is-where-is basis**. All items shall be disposed off on "Lot basis". Bidders should therefore quote their price on "Lot basis". The price quoted should be "Net" and should be inclusive of loading, unloading, transportation charges, taxes and duties/levies as applicable. The University shall not be responsible for any extra liability towards transportation, taxes etc., during the process of lifting the material from the University premises.
3. Purchase of scrap shall be awarded to the highest bidder.
4. The bidders are required to furnish the Permanent Account Number (PAN). They are also required to submit a document authenticating their address (Voter ID/Aadhar Card/ Driving License / Passport, etc.). Conditional bid shall be rejected.
5. Successful bidder shall be required to deposit the entire cost of the scrap within **22 May, 2018 (Tuesday) between 11 a.m. and 2 p.m.** The payment shall be made through DD/ Banker's Cheque in favour of **University of Calcutta**. No cash payment shall be accepted.

In case the highest bidder fails to deposit the full amount as per award of tender within prescribed time, i.e. **22 May, 2018 (Tuesday)** or fail to lift the entire scrap within **26 May, 2018 (Saturday)** after depositing the amount, the offer shall be cancelled and the bid security shall be forfeited. In such cases the decision of the University authority is final.

6. **The price should be quoted for the entire scrap as per the proforma of the Financial Bid attached in the tender document. No other format of bid shall be accepted.**
7. After acceptance of the bid, the successful bidder shall be responsible for protecting the materials purchased. The University shall in no way be responsible for loss of materials for any reason whatsoever. Release of Scrap will be allowed against receipt of payment in advance only. In case the date of submission of quotation / payment happens to fall on a University Holiday, the next day shall be considered as the date of submission of quotation / payment.
8. The buyer shall make all arrangement for lifting of the Scrap within the stipulated scheduled time, i.e. **26 May, 2018 (Saturday)**. Any nuisance/garbage scattering created by party during scrap upliftment shall be cleared by the party itself at no extra cost to the University. If the party fails to get it cleared, the University reserves the right to clear it at the cost to the party, deducting from the security deposit. No part/portion of the lot shall be allowed to be lifted.



9. The successful bidder shall be entitled to get refund of the bid security money within 30 (thirty) days after complete removal of the materials from the University compound.
10. The successful bidder shall ensure that all safety norms are followed during the entire process. The bidder shall employ his own labour and means at his/her own cost and risk for removal/collection/shifting and carriage of stores.
11. The University reserves the right to postpone/withdraw/cancel the tender without assigning any reason.

The scrap materials can be inspected physically between 11 am to 1 pm on any working day from 8 May to 16 May 2018 at the Central Library, College Street Campus, 87/1 College Street, Kolkata-700073.

A handwritten signature in blue ink, followed by the date '09/05/18'.

University Engineer
and
Convener, Tender Committee
University of Calcutta



Proforma of the Financial Bid for Disposal of Scrap on as-is-where-is basis available at Central Library of the Asutosh Siksha Prangan (commonly known as College Street Campus) 87/1, College Street, Kolkata-700 073

1. Name of the Firm : _____

2. Complete Address : _____
(attach self attested copy of
valid identity card e.g. Voter
Card/ PAN Card/ Aadhar Card/
Driving License)

3. Name of Proprietor : _____

4. Bid Security particulars : _____
Amount
DD number / Banker's
cheque number

5. Rates for the entire scrap : _____
available at Central Library
Asutosh Siksha Prangan
(commonly known as College
Street Campus)of the
University

I/we agree to abide by the terms and conditions of the Tender.

Signature with Seal

Date :