



University of Calcutta
87/1 College Street Kolkata-700073

Tender No. : L/261/22/18-19 dated 13.07.2018

Date: 13.07.2018

Tender notice for purchase of Pedestal fans

The University invites sealed tender from dealers or reputed agencies for supply and onsite installation of 50 pedestal fans of Cinni make, Usha make and Crompton Greaves make for the Central Library, College Street Campus, Alipore Campus Library, Hazra Law Campus Library, RBPCL Rajabazar Campus Library and Technology Campus Library, Salt Lake as per descriptions and terms and conditions mentioned below. The bidders are required to adhere to the terms & conditions of this document and any deviations shall not to be acceptable.

The complete sealed tender should reach the office of the University Librarian Central Library, College Street Campus, 87/1 College Street, Kolkata-700073 latest by 2 pm on 25 July 2018 (Wednesday) and will be opened at 3 pm on the same day.

University Librarian

Documents to be submitted :

1. Copy of PAN Card
2. Copy of CST / GST Registration Certificate
3. Copy of Trade License
4. Credentials for similar nature of works for last three year

Submission of any false document by the bidders is strictly prohibited and in such cases, the concerned bid(s) shall be rejected. Action may be taken as per rules in the cases of suppression / distortion of facts.

DESCRIPTION OF PEDESTAL FANS

Make : CINNI

Quantity required : 17

Fan Type	Pedestal Fan
Sweep	500 mm
Features	Soundless, Adjustable, Complete metal fan with Air Regulator
Blade Type	Aluminium
Speed Rpm	1400 rpm
Number of Blades	3
Color	Metallic Black
Manufacturer	Cinni
Product Model	TooFani Air Circulator

Make : USHA

Quantity required : 16

Fan Type	Pedestal Fan
Air Delivery	90 cmm
RPM	1350
Wattage	160 watt
Manufacturer	USHA
Product Model	Farratta Ex

Make : Crompton Greaves

Quantity required : 17

Fan Type	Pedestal Fan
Sweep	500 mm
Speed	1330 RPM
Air Delivery (cu.mtr/min)	6800 cu.mtr/hr
Power Input (W)	160
Color	White-Grey
Manufacturer	Crompton Greaves
Product Model	Windstar Farrata 20"

EVALUATION CRITERIA

General terms & conditions

Bidders who have submitted the valid documents and capable to supply all the pedestal fans as per make and quantity required shall be considered for further evaluation. No part order will be issued.

The rate be quoted as per the proforma of commercial bid in this document. No other format of bid shall be accepted.

The rate quoted should be valid for 90 days.

Awarding of Contract

University of Calcutta will award the contract to the successful bidder whose bid has been valued as per price and other criteria. University of Calcutta reserves the right not to accept the lowest price bid without assigning any reason whatsoever and the bidder will not challenge such decision in any forum whatsoever. University of Calcutta also reserves the right to split the order and / or drop any line item as per requirement.

Amendment of Proposals

In order to allow the prospective Bidders reasonable time to make amendment(s) in their proposals, the University of Calcutta may, at its discretion, extend the deadline for the submission of proposals. However, no such request in this regard shall be binding on the University of Calcutta.

Rejection of Bid

Any deviation will make the bid liable to rejection.

Date & Time validity of the quotation

Any quotation submitted later than the date and time mentioned above will not be accepted.

Discrepancies and Adjustment thereof

In the case of discrepancy between description in words and figures, the rate which corresponds to the words quoted by the bidder, shall be taken as correct. In the case of discrepancy in the amount quoted by the bidder due to calculation mistake of the unit rate, the unit rate shall be regarded as firm.

Disputes and Arbitrations

In case of any dispute or differences, breach and violation relating to the terms of this agreement, the said disputed difference shall be referred to the sole arbitration of University of Calcutta or any other person appointed by the University of Calcutta. The award of the arbitrator shall be final and binding on both the parties. In the event of such arbitrator to whom the matter is originally referred to vacates his office by way of resignation or otherwise or refuses to do works or neglects his work or being unable to act as arbitrator for any reason whatsoever, the University of Calcutta shall appoint another person to act as the arbitrator in the place of the outgoing arbitrator and the person so appointed shall be entitled to proceed further with reference from the stage at which it was left by the predecessor. The bidder shall have no objection in any such appointment in that the arbitrator so appointed is an employee of the University of Calcutta. The adjudication of such arbitrator shall be governed by the provisions of the Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof or any rules made there under. The arbitration shall be held in Kolkata only.

COMMERCIAL BIDS

Documents to be attached :

1. Copy of PAN Card
2. Copy of CST / GST Registration Certificate
3. Copy of Trade License
4. Credentials for similar nature of works for last three year

The rate be quoted as per the following proforma. No other format of bid shall be accepted.

1.	Name of the Agency :	
2.	Complete Address with Phone No. :	
3.	Name of Proprietor :	

Offer of rates :

Sl. No.	Make	Item Description	Quantity required	Rate per pedestal fan inclusive of all taxes	Total price inclusive of all taxes
1	CINNI	As per description stated above	17		
2	USHA	As per description stated above	16		
3	CROMPTON GREAVES	As per description stated above	17		
Grand total					

1. We confirm that there would not be any price escalation during the supply period.
2. We confirm that we will abide by all the tender terms and conditions and we do not have any counter conditions.
 - i. *Taxes and duties as applicable on the date of opening of price bid shall be taken into consideration for evaluation of Offer. The quoted rate should be inclusive of all Govt. taxes, etc. complete.*
 - ii. *Warranty period — as per the manufacturer.*
 - iii. *Price bids with conditions/counter conditions are liable to be rejected.*

(Name and Signature with date)
Office Seal/Stamp

Declaration:

I hereby declare that (a) the statements made in this application are true, complete and correct to the best of my / our knowledge and belief and in the event of any information found false / incomplete, my/ our candidature is liable to be cancelled / rejected; (b) Original documents/certificates will be produced on demand. (c) I/we agree to abide by the terms and conditions of the Tender.

Place :

Date :

(Full signature of the Agency with seal)