



UNIVERSITY OF CALCUTTA

Ref No. BR/280

Dated 16.06.17

Application invited for the Posts of Part Time Superintendent and Assistant Superintendent

For Halls and Hostels run by University of Calcutta

Applications are invited from the candidates presently holding substantive post in the University of Calcutta, for the posts of part time Residential/ Non- Residential Part-time Superintendent / Assistant Superintendent in Under Graduate and Post Graduate Lady and Boy's Hostels run by University of Calcutta at different locations within the jurisdiction of Kolkata, under following terms and conditions:

1. The applicant must be an employee working on substantive post of the University of Calcutta,
2. For the post of Part-time Superintendent only University teachers / officers are eligible to apply.
3. For the Post of Part Time Asstt. Superintendent, the Non teaching staff not below the rank of Jr. Assistant are eligible to apply.
4. Full House Rent Allowance would be deducted from the salary, if enjoy the facilities of residential quarters
5. An honorarium of Rs. 3000/- (Three thousand only) per month would be paid for discharging duties of a Part-time Superintendent, while the honorarium in case of Part-time Assistant Superintendent would be Rs. 2000/- (Two thousand only) per month
6. For Girl's Hostels, the male candidate must be non-resident (In case of non-availability of suitable female candidate).
7. The appointment will be for one year, likely to be extended onwards upon satisfactory performance, but the maximum tenure will be of two years.
8. The University authority would have the right to discontinue the appointment at any point of time for dissatisfaction over the performance.
9. The application must be made on a plain paper with all the relevant information and affixing one recent passport size photograph, and duly recommended by the appropriate authority of the University of Calcutta.

The application must be submitted addressed to the Secretary, Board of Residence, University of Calcutta, in the office of the Secretary, Board of Residence, University of Calcutta.

The last date for submitting applications is 30/06/2017 at 16:00 hrs.

Note: The nature of the job is of managerial and there is no fixed duty hours.

Secretary

16/06/17
Board of Residence,
University of Calcutta
87/1, College Street,
Kolkata 700073